



weekly digest



training

November Newsletter

This month's training enrollment courses have been updated. Click below to view this month's newsletter with critical updates.

[Review Updates](#)



benefits

Open Enrollment

The HCSG Open Enrollment period closes on **November 26!** If you haven't yet reviewed or updated your benefits, now is the time. Check your email or contact your manager for updates specific to your area.

Explore our complimentary benefits, available to all employees, regardless of weekly hours worked.

[Discover Free Benefits](#)



Emotional Support

As the holiday season approaches, prioritize your mental health with our Employee Assistance Program (EAP). Whether you're feeling stressed, anxious, or simply need someone to talk to, our EAP provides support through three face-to-face or virtual counseling sessions per person, per issue, per year. Take care of your mind and the well-being of your dependents this holiday season.

If you or someone you know is in crisis, help is available 24/7 by texting 988 or calling 1-800-273-8255.



[Learn More](#)

payroll

⚠ Reminder: Update Your Contact Information

Any changes to your personal information, such as address, phone number, or tax updates, must be made through the [Employee Self Portal](#).

This ensures your records are accurate and up to date, payroll and benefits are processed correctly, and data security is maintained.

Note: Employees with an HCSG corporate email will not be able to update their email address or phone number in the portal due to system protocols. Contact your respective payroll administrator for assistance.

[Update Information](#)



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